

REQUEST FOR FUNDRAISER

For Staff Only

Date received: _____

Received by: _____

Today's date: _____

Ministry Requesting & Name of Event: _____

Contact Name: _____ Phone #/Email: _____

Type of Fundraiser: _____

Date(s) of Fundraiser: _____

Area of Facility Needed: Kitchen Info Booth/Coffee Booth Lobby

Set-up Needs: Table (how many? _____ Size: **6 ft.** OR **8 ft.** OR **Round**)

Chair(s) (how many? _____) Easel

Announcement Request: Bulletin Announced during Sunday Services

(please submit your announcement in writing to the church office at least one week before the bulletin is printed – Thursday mornings)

THE OAKS COMMUNITY CHURCH ~ 10200 Campus Park Drive, Bakersfield, CA 93311 ~ 661.633.3888 ~ www.theoaksweb.com